

# Exhibitor Services Order Form

## Food & Beverage Services



**Exhibitor Details:** Successful delivery of this order is dependent on the correct event and contact details being provided:

<b>Exhibition Name</b>		<b>Deadline Date</b>	<b>14 Days before move-in</b>
<b>Exhibition Stand Name</b>		<b>Stand No.</b>	
<b>Company Name</b>		<b>Contact Name</b>	
<b>Contact Details</b>	<b>E-Mail</b>	<b>Contact Number</b>	
<b>Billing Address</b>			

Any changes to event and contact details shall be communicated to: [exhibitorservices@omanconvention.com](mailto:exhibitorservices@omanconvention.com)

Item Description	Qty	Price OMR	Per U/M	Start Date	End Date	Time	Days	Total OMR
	00	00.000	U/M	DD/MM/YY	DD/MM/YY	00h00	00	00000.00
<b>Coffee/Tea Package</b> Coffee/Tea   Chilled Orange Juice; Mineral Water   Buttermilk Biscuits with Blue berries   Banana Doughnuts   Sticky Date Rolls   Assorted Tortilla Wraps		53.000	10pax/3hrs					
<b>Coffee/Tea Package</b> Coffee/Tea   Chilled Orange Juice; Mineral Water   Chocolate Kufas   Peach oatmeal Cookies   Apple Cinnamon Doughnuts   Assorted Open Face Sandwiches		53.000	10pax/3hrs					
<b>Danish Pastry Assortment</b>		15.200	12pcs/Platter					
<b>Baklava and Maamool Assortment</b>		16.400	24pcs/Platter					
<b>Croissant Assortment</b>		18.000	12pcs/Platter					
<b>Cookie Selection</b>		12.000	24pcs/Platter					
<b>Muffin Selection</b>		15.200	12pcs/Platter					
<b>Brownie Double Chocolate</b>		15.200	12pcs/Platter					
<b>Whole Fruit</b>		9.000	12pcs/Bowl					
<b>Sandwiches Chef's Choice</b>		23.400	12pces/Platter					
<b>Mezzah Platter with Crispy Pita Chips</b>		12.000	12pcs/Platter					
<b>Stuffed Dates Assortment</b>		23.400	500g/Platter					
<b>Praline Chocolate Treats Assortment</b>		15.200	500g/Platter					
<b>Chocolate Chunks Assortment</b>		13.000	500g/Platter					

**Thank you for your business!**

Return this service order form to: OCEC Exhibitor Services | Email: [exhibitorservices@omanconvention.com](mailto:exhibitorservices@omanconvention.com) | Fax: 968 2413 0701

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Item Description	Qty	Price	Per U/M	Start Date	End Date	Time	Days	Total OMR
	00	00.000	U/M	DD/MM/YY	DD/MM/YY	00h00	00	00000.00
<b>Juice (Mark choice)</b>		3.200	1L Bottle					
Orange								
Berry								
Cranberry								
<b>Juice Fresh (Mark choice)</b>		3.200	1L Bottle					
Orange								
Carrot								
<b>Soft Drinks (Mark choice)</b>		13.000	24 Cans/Case					
Sprite								
Coke								
<b>Water Still</b>		5.000	330ml/12					
<b>Water Cooler</b>		0.000	Each					
<b>Water Cooler Refill</b>		4.100	Each/19L					
<b>Water Cups</b>		1.200	50/Pack					
<b>Tea Station – Disposable</b>		1.400	12 Cups					
<b>Coffee Station – Disposable</b>		1.500	12 Cups					
<b>Qahwa Station – Omani Coffee with Dates</b>		1.800	1L/Station					
<b>Hot Beverage Station</b> Hot Water Urn – Filled   80 Nescafe Sachets 20 English breakfast tea Bags   500g Drinking Chocolate   100 Heat Barrier Disposable Cups   Sugar Sachets with Stirrers   3.50L Milk   24L Water		11.100	100 Cups/Urn					
<b>Hot Beverage Station (Multi-purpose Machine)</b> 2Kg Fresh Coffee Beans   20 Tea Bags   500g Drinking Chocolate   100 Heat Barrier Disposable Cups   Sugar Sachets with Stirrers   3.50L Milk   24L Water <b>Subject to availability</b>		21.100	100 Cups/Machine					
- The most frequently requested services are listed. Pricing is valid from 01 January – 31 December 2018.	<b>Sub Total</b>		<b>OMR</b>					
- Service order forms received on the 1 <sup>st</sup> day of Move In shall result in a 20% increase in the listed price.	<b>Late Price</b>		<b>+ 20% OMR</b>					
- Incomplete service order forms shall delay processing to finality. Full payment is required upon submission.	<b>Grand Total</b>		<b>OMR</b>					
- To explore further possibilities connect with: <a href="mailto:exhibitorservices@omanconvention.com">exhibitorservices@omanconvention.com</a>								

**Payment:** All payments shall be in Omani Rials (OMR) and be received in advance. Choose from two payment options:

<b>Payment Option 1: Electronic Funds Transfer (EFT)</b>	Transfer total amount due to:
<b>Bank Account Name:</b>	<b>Oman Tourism Development Company SAOC (Omran OCEC Operation)</b>
<b>Bank Name:</b>	<b>Bank Muscat</b>
<b>Bank Account Number:</b>	<b>0423008860360095</b>
<b>Swift Code:</b>	<b>BMUSOMRX</b>

Kindly email proof of payment (Bank transfer confirmation/remittance) to: [exhibitorservices@omanconvention.com](mailto:exhibitorservices@omanconvention.com). Quote: **Exhibition name and stand number as the reference.**

<b>Terms and Conditions:</b>	- All OCEC equipment and furniture shall remain within the OCEC and be returned in the same condition as delivered. Any damages or loss thereof shall be charged.
- All services are subject to availability, and shall be considered confirmed and only be delivered upon full payment.	- Cancellation of services shall be made within 48 hours of the scheduled delivery date; cancellation thereafter shall incur a cancellation fee up to full price.
- All equipment and furniture remain OCEC property unless otherwise specified and shall be installed and removed by authorised OCEC staff only.	- Claims/Disputes shall only be considered prior to an events close.

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